

**HARVEST MILE METROPOLITAN DISTRICT  
ORGANIZATIONAL MEETING**  
Friday, July 21, 2023 at 10:00 a.m. via teleconference

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|----------------------------|------------------|
| Mindy Rietz, Director      | Term to May 2025 |
| Erin Stevens, Director     | Term to May 2025 |
| Michael Schulzek, Director | Term to May 2027 |
| Jamie Pollock, Director    | Term to May 2027 |
| VACANT                     | Term to May 2027 |

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*This meeting can be joined via Zoom using the following information:*

<https://us06web.zoom.us/j/84486339184?pwd=TmRLaHg4ZEI3THRBM25iT2pwQkFRUT09>

Call-in Number: 720-707-2699

Meeting ID: 844 8633 9184

Passcode: 848442

**NOTICE OF ORGANIZATIONAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Consider Election of Officers; President, Secretary, Treasurer
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of Special District Disclosure Notice Pursuant to § 32-1-809, C.R.S.
  - b. Approval of Special District Disclosure Notice Pursuant to § 32-1-104.8, C.R.S.
  - c. Approval of Resolution Designating Meeting Notice Posting Location
  - d. Approval of Resolution Adopting the Colorado Special District Records Retention Schedule
  - e. Adoption of Public Records Request Policy
  - f. Approval of Resolution Adopting Personal Data Privacy Policy
  - g. Approval of Resolution Adopting an Electronic Signature Policy
  - h. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District
  - i. Approval of Special District Disclosure Pursuant to Service Plan
  - j. Approval of Service Plan Intergovernmental Agreement with the City of Aurora

## 7. Legal Matters

- a. Discuss and Consider Adoption of 2023 Annual Administrative Resolution
- b. Insurance & Liability
  - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
  - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
  - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
  - iv. Consider Approval of Property and Liability Insurance Limits and Deductibles
  - v. Discuss Worker's Compensation Coverage, Consider Exclusion or Binding Coverage
- c. Engagement of Consultants
  - i. Consider Approval of Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for Legal Services
  - ii. Consider Approval of Contract with Heatherly Creative, LLC for Website Design Services
    1. Discuss Board Email Options
  - iii. Discuss and Consider Engagement of District Accountant
- d. Discuss and Consider Approval of Funding and Reimbursement Agreement with United Properties Development, LLC
- e. Discuss Funding Acquisition and Reimbursement Agreement
- f. Discuss 2023 Legislative Memorandum
  - i. Discuss Scheduling Town Hall Meeting Required by SB23-110
- g. Other Legal Matters

## 8. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
- b. Discuss and Consider Establishment of Bank Account and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Public Hearings on 2023 Budget
  - i. Consider Approval of Resolution Adopting the 2023 Budget
- d. Other Financial Matters

## 9. Other Business

- a. Discuss Board Vacancies

## 10. Adjourn